Spencerport Fire District

Monthly Meeting Minutes Date 12/15/2022

This meeting is being held in the Station #1 Main Conference Room.

Meeting Called to Order at 7:00 p.m. by Chairman Muniz

Attendance: Commissioners Chick, Dorgan, McQuilkin, Muniz & Spencer, Treasurer McKinney, Deputy Treasurer Zaov, Administrator Goddard, Secretary Sullivan, Attorney Stowe, Chief Flagg, TJ Sercu; Bill Hallihan; Alex Cicci a; Kyle Steinbach; Matt Russell, Terry Brown, Tod Ritzenthaler; Doug McPherson; Tom Maier

Approval of Minutes:

Motion by: Dorgan/Seconded by: Chick
To approve the minutes for the November 3, 2022, Monthly Meeting
In Favor: 5 Opposed: 0

Motion by: McQuilkin/Seconded by: Chick
To approve the minutes for the November 16, 2022, Special Meeting
In Favor: 5 Opposed: 0

Approval of Treasurer's Report / Chief's Budget Line Report:

Motion by: Dorgan/ Seconded by: Chick
To approve the November 31, 2022, Treasurer's Report
In Favor: 5 Opposed: 0

Communications:

- INCOMING:
  - Pierce Safety Recall – 2910 regarding the Rear & Mid Mount platform vehicles insufficient welds on the stokes basket mounting brackets.
  - Churchville Fire Equipment – Certificate of Origin for 2910
  - Pinsky Law Group – 15th Annual Fire & EMS Law & Management Conference; March 2-5, 2023 Turning Stone Casino
  - Pinsky Law Group – Fire Service Law and Management Resource Manual
  - Town of Ogden Assessors Office
    - Notice of Subdivision (D'Angelo)
      - 1 Barnview Lane
      - 2 Barnview Lane
      - 3 Barnview Lane
      - 4 Barnview Lane
      - 5 Barnview Lane
  - Village of Churchville - Legal Notice of Public Hearing regarding fire contracts on December 12, 2022

- Lovell Safety Management Co. LLC – Annual Report; total claims 3; total payments made in comp and medical $5562.00
- Schuyler Fire Company – Thank you letter for the donation of Knox Box and to Ken Unger for coordinating the donation.
- Thank you note from Chris Mears – retirement gift
- Resignation Letter from Dave Goddard effective 12/30/2022
- Text message from Spencerport Baseball/Softball for use of Station #1 2nd floor conference room third Wednesday of the month 7-9:30 p.m. and they would like access to technology

➢ OUTGOING:

- Training Center Informational letters
  - 2590 Union Street
  - 2600 Union Street
  - 224 Brower Road
  - 220 Brower Road
  - 204 Brower Road

➢ ACTION ON COMMUNICATIONS:

- *Motion by: Muniz/Seconded by: Chick*
  To approve Spencerport Baseball/Softball to use Station #1 2nd floor conference room the third Wednesday of each month from 7-9:30 p.m. with access to technology.
  In Favor: 0 Opposed: 5

Committee Reports:

- Buildings & Grounds
  - Station #1:
    - Station #1 roof repairs (Terry Brown Upstate Roof)
    - Terry Brown conducted a presentation regarding the condition of the roof. He indicated that through his inspection the following was found:
      - Shingles: Improper valley details
      - Ridge Caps are the wrong size preventing proper venting
      - Ridge Cap shingles are missing or damaged
      - Shingles are installed too high up the drip edge
      - Fascia metal is loose and no longer fastened properly and may cause water entry.
      - Sheet metal fasteners are missing

- Gutter is loose and pulled loose from sub framing
- Metal flashing is sticking out too far into the valley causing water to back up trapping debris
- Damaged heat cable
- Shingles are aging
- Gutter is too long causing damage to shingles
- Fasteners are backing out

Terry explained that if the repairs were completed the roof would be graded a B with an expected life of 8-10 years; repair costs would be approximately $15,000 and labor intensive. Terry continued for planning purposes to replace the shingles $100,000.00 and for a complete roof replacement will be an additional $200,000.00.

Discussion ensued regarding the amount of water damage to the roof. Remedial repairs could be done in 2-3 weeks.

- Station #2:
- Station #3:
  - Compressor ordered and a walk thru has been done with Breathing Air and Blier Electric has been coordinated to install the electric.
- Commissioner Chick questioned if there are user manuals for the operating systems throughout the district. Discussion ensued regarding service contracts
- Commissioner Spencer reported that the fan at station #3 is seized up and a replacement is $1897.00.

  Motion by: Spencer/Second by: Chick

  To approve the purchase of a new fan for station #3 in the amount of $1897.00.

  In Favor: 5 Opposed: 0

- Insurance / Fire Protection Contracts / Finance
- Liaison / Fire Department / Paid Personnel
  - Approval of Chiefs (Chief, Deputy Chief & Assistant Chiefs)
- Equipment / Apparatus
  - New Chief's Truck will be completed soon
  - New water pump in existing chief's truck
  - County fire bureau will store old ladder truck
- Recruitment / Retention / GIS / New Initiatives / Long Range Planning
  - Long Range planning committee continues to meet

Reports:

- Chief
- Attorney

- Secretary
- Treasurer
    - *Motion by: Dorgan/Seconded by: Chick*
      To approve budget transfers as follows:
      $30,000.00 from A3410.41 to A3410.2
      $800 from A3410.41 to A9040.8
      In Favor: 5 Opposed: 0

- Administrator
    - Cancer Policy has been submitted and waiting for final invoice from Chubb for submission to homeland security

Old Business:

- Commissioner Chick – ladder truck needs to have the t-handle extended for waterway drain; Commissioner Spencer to talk to Dave about t-handle; hose restraints missing off of cross lays and is a NFPA safety recommendation.
- Commissioner Dorgan – Station #2 inspection comments: hose dryer is going to be removed; racks to be removed; hose reel to be installed; tree to be trimmed; new work station by the sink for decontamination of gear.
- Commissioner McQuilkin
- Commissioner Muniz – Met with Ogden Supervisor Zale to discuss training grounds, IMA, parking lot lighting lastly the water main was tapped without issue.
- Commissioner Spencer
- Treasurer McKinney
- Secretary Sullivan
- Attorney Stowe
- Administrator Goddard
- Chief Flagg – 2910 is in service; bucket certification course being completed; station inspections went well; all air packs checked and minor issues have been addressed.

New Business:

- Commissioner Chick
- Commissioner Dorgan
- Commissioner McQuilkin – What is the plan for the storage of the new Tanker Truck; Chief Flagg responded Station #3; Commissioner Dorgan asked for the line officers' opinion as to where to house the new Tanker Truck.
- Commissioner Muniz – The parking lot at station #3 to be increased by 4 spaces.
- Commissioner Spencer

Motion by: Spencer/Second by: Chick
To Surplus a K12 Saw and receive bids for the purchase at a minimum opening bid of $125.00.
In Favor: 5 Opposed: 0

- Treasurer McKinney
- Secretary Sullivan
- Attorney Stowe
- Administrator Goddard
- Chief Flagg – 2022-year end report will be in by 2/2 meeting; skywave doing work on radios; meeting with Churchville regarding responses; association elections resulted in 2 lieutenant vacancies and a special election will be held in January to fill those spots and line officer meeting to be scheduled.

Privilege of the Floor:

Commissioner Spencer reported that 1072 candy canes have been passed out to date during the Santa Runs.

Good & Welfare:

Executive Session:

Purpose:
Motion to enter: Second by: Time in:
In Favor: Opposed:
Motion to exit: Second by: Time Out:
In Favor: Opposed:

Additional Business:

Approval of chiefs as elected by the Spencerport Firemans Association

Motion by: Spencer/Second by: Dorgan
To approve Mitch Flagg as Chief of the Spencerport Fire District
In Favor: 5 Opposed: 0

Motion by: /Second by:
To approve Bill Hallinan as Deputy Chief of the Spencerport Fire District

Because there was no motion; no action was taken on this action.

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Motion by: McQuilkin/Second by: Spencer
To approve Jake Bromage as Assistant Chief of the Spencerport Fire District
In Favor: 5 Opposed: 0

Motion by: Chick/Second by: Dorgan
To approve Tom Maier as Assistant Chief of the Spencerport Fire District
In Favor: 5 Opposed: 0

Approval of Claims Abstract

Motion by: Spencer/Second by: McQuilkin
To approve the payment of vouchers listed on the attached Claims Abstract in the total amount of $ 402,333.46
In Favor: 5 Opposed: 0

Adjournment:

Motion by: Chick Second by: Spencer
To adjourn the meeting at 8:25
In Favor: 5 Opposed: 0