Spencerport Fire District

Monthly Meeting Minutes Date 09/10/2026 - *Draft*

This meeting is being held in the Station #1 Main Conference Room.

Meeting Called to Order:

Potential Attendance: Commissioners, Chick, Dorgan, Heininger, Muniz & Spencer, Treasurer Mortimer, Secretary Sullivan, Attorney Stowe, Chief's Bromage, Ciaccia, Clark & TJ Secru

Approval of Minutes:

Motion by: Chick/Seconded by: Heininger
To approve the minutes for the, Monthly Meeting 08/06/2026/2026
In Favor: 5 Opposed: 0

Motion by: Dorgan/Seconded by: Chick
To approve the minutes of the Special Meeting 08/11/2026
In Favor: 5 Opposed: 0

Approval of Treasurer's Report/Budget Lines Report:
Motion by: Dorgan/Seconded by: Chick
To approve the Treasurer's Report
In Favor: 5 Opposed: 0

Bid Opening

Privilege of the Floor:

Jen Chapman, FPE – Jen address the commissioners giving a review of her work over the last year indicating that she has delivered Fire Prevention Programs to all of the elementary aged students at SCS and is working on this year's Open House on 10/4. Jen indicated that there is plenty of work for another part-time employee or full-time employee.

Commissioner Muniz commented that Jen is exceeding expectations and that there are plenty of hours budgeted for her programs.

Commissioner Dorgan indicated that there are programs for Jen to get into.

Chief Bromage commented that Jen is doing a great job and would like her to get closer to the volunteers as an opportunity to expand the fire prevention program.

Communications:

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- INCOMING: Rich Healey (email) – 9/11 Remembrance Ceremony; Station #1 10:00 AM – 10:30 AM
- OUTGOING:18 Canvass Letter for the Chief's position 9/8/2026
- ACTION ON COMMUNICATIONS:

Committee Reports:

- Buildings & Grounds - Commissioner Spencer reported that the gear dryer has been built and Logical Controls repaired the HVAC system.
  - Station #1:
  - Station #2:
  - Station #3:
- Insurance / Fire Protection Contracts / Finance
- Liaison / Fire Department / Paid Personnel – Proposed Bylaw/Policy Changes
- Equipment / Apparatus

  Motion by: Dorgan/Seconded by: Heininger
  To surplus the 2022 Chevy Tahoe Vin#1GNSKLED9NR302865.
  In Favor: 5 Opposed: 0

  Commissioner Heininger reported that $6500 was received for the old flatbed truck, and 2935 is at Firematic.

  Motion by: Muniz/Seconded by: Dorgan
  To approve the purchase a 2026 Chevrolet Silverado 3500 (piggy back bid) at a cost not to exceed $65,000.00 from DeNooyer Chevrolet to replace 2916.
  In Favor: 5 Opposed: 0

- Recruitment / Retention / GIS / New Initiatives / Long Range Planning
- Training Facility

Reports:

Chief

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First Responders Mass September 13, 2026 at 11:15 AM Sacred Heart Cathedral; 69 calls for August; 790 to date and no calls of significance in August; Labor Day MVA with strong response. Average Enroute 5:10; Enroute with 5 minutes 54%; Duty Hours: 272
Attorney
Secretary
Treasurer

Old Business:

- Commissioner Chick
  Motion by: Dorgan/Seconded by: Heininger
  To surplus 10 tables having no value for disposal.
  In Favor: 5 Opposed: 0

  Seagrave is under repair.
- Commissioner Dorgan
- Commissioner Heininger
- Commissioner Muniz
- Commissioner Spencer
- Treasurer Mortimer
- Secretary Sullivan
- Attorney Stowe – Exempts Logo is questionable
- Chief Bromage

New Business:

- Commissioner Chick
- Commissioner Dorgan
- Commissioner Heininger
- Commissioner Muniz reported that he and other district officials met with local government officials regarding the need for nominal compensation for volunteer fire fighters.

- Commissioner Spencer requested that the truck committee be put together for the replacement of the twin pumpers.
- Treasurer Mortimer reported that he will requesting the value of the credit card points be sent in a check to the general fund.
  Motion by: Muniz/Seconded by: Dorgan
  To adopt the 2027 Proposed Budget
  In Favor: 5 Opposed: 0

  Motion by: Spencer/Seconded by: Muniz
  To conduct the budget public hearing on Tuesday, October 20, 2026 at Station #1.
  In Favor: 5 Opposed: 0
- Secretary Sullivan
- Attorney Stowe
- Chief Bromage reported that the bylaws committee will be meeting on 9/13.

Motion by: Dorgan/Seconded by: Spencer
To approve the purchase of a Husky Folding Frame dump tank for Station #3 to support driver training in the amount of $2185.00.
In Favor: 5 Opposed: 0

Motion by: Spencer/Seconded by: Heininger
To surplus 20 lengths of 5" rubber hose to be auctioned as appropriate.
In Favor: 5 Opposed: 0

Good & Welfare:

Motion by: Heininger/Seconded by: Dorgan
To approve the 2026 Fund Drive Letter.
In Favor: 5 Opposed: 0

Motion by: Spencer/Seconded by: Chick
To approve the Understanding your Smoke and CO Detector flier for the fund drive letter.
In Favor: 5 Opposed: 0

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Motion by: Dorgan/Seconded by: Spencer
To set aside a page in the minutes in remembrance of the 25th anniversary of 9/11.
In Favor: 5 Opposed: 0

Additional Business:

Approval of Claims Abstract

Motion by: Dorgan/Second by: Spencer
To approve the payment of vouchers listed on the attached Claims Abstract in the total amount of $126,716.88
In Favor: 5 Opposed: 0

Executive Session:

Purpose: Personnel
Motion to enter: Heininger/Second by: Chick Time in: 7:53 PM
In Favor: 5 Opposed: 0
Motion to exit: Muniz/Second by: Spencer Time Out: 8:12 PM
In Favor: Opposed:

Adjournment:

Motion by: Heininger/Second by: Spencer
To adjourn the meeting at: 8:12 PM
In Favor: 5 Opposed: 0