Spencerport Fire District

Special Meeting Minutes Date: August 25, 2022 **This meeting is being held in a Socially-Distanced format in the Station #1 Main Conference Room.**

Meeting Called to Order at 7:00 p.m. by Vice Chair Spencer followed by the Pledge of Allegiance.

Attendees:

Commissioners Chick, Dorgan, McQuilkin, Muniz (@7:30 p.m.) & Spencer, Treasurer McKinney, Deputy Treasurer Zaov, Administrator Goddard, Secretary Sullivan, Chief's Clark, Flagg, and Bromage, Glenn Henninger

2023 Proposed Budget Worksheets – Jim McKinney

Treasurer McKinney reviewed the 2022 district budget indicating that estimated revenue to be $2.53 million and estimated expenses to be $2.47 million resulting in an estimated fund balance of $52,000.

Treasurer McKinney continued by reviewing the proposed 2023 district budget indicating that the estimated revenue to be $3.03 million and estimated expenses including reserve spending to be $3.03 million resulting in a tax levy of $2.01 million. This would be a rate of $1.2463/$1000 for the Town of Ogden and a rate of $1.2616/$1000 for the Town of Parma.

Discussion ensued regarding the proposed budget and various line items.

Glenn Henninger briefly explained the IT Capital Project Plan and the Green Light Fiber initiative in all firehouses. Glenn concluded that more work on these projects would need to be done pertaining to Green Light and voice over IP service.

2023 Department Input

- Commissioner Chick
- Commissioner Dorgan
- Commissioner McQuilkin
- Commissioner Muniz

  Commissioner Muniz explained the Request for Proposal for Construction Management Services indicating that Attorney Stowe has reviewed and approves the document. Proposals are due to Tod Ritzenthaler by Monday, September 26, 2022.

  - **Motion by: Dorgan/Seconded by: McQuilkin**

Motion to approve the Request for Proposal document for Construction Management Services for the training grounds project.
In Favor: 5 Opposed: 0

- Commissioner Spencer

  Commissioner Spencer indicated that the 2022 Tahoe has arrived and upfitting is needed for it to be put into service. Commissioner Spencer continued that the cost for upfitting is $18,100.00

  - **Motion by: Dorgan/Seconded by: Chick**
    To approve the upfitting of the 2022 Tahoe in the amount of $18,100.00
    In Favor: 5 Opposed: 0

- Treasurer McKinney
- Secretary Sullivan
- Attorney Stowe
- Administrator Goddard
- Chief Clark
  - **Motion by: Spencer/Seconded by: Chick**
    To approve Blue Card training for all Line Officers in an amount not to exceed $3,500.00 to be taken out of the Chief's Budget line.
    In Favor: 5 Opposed: 0

Privilege of the Floor:

Good & Welfare:

Additional Business:

Discussion ensued regarding the undercoating of engines, pumpers, and support vehicles by Crown.

- **Motion by: Dorgan/Seconded by: Spencer**
  To approve undercoating trucks 2935, 2912, 2914, 2916, Rescue and Van by Crown in an amount not to exceed $2,200.00.
  In Favor: 5 Opposed: 0

- **Motion by: Dorgan/Seconded by: Spencer**
  To approve the 2023 Proposed Budget as presented.
  In Favor: 4 Opposed: 1

Executive Session:

Purpose:

Motion to enter:	Second by:	Time In:
Motion to exit:	Second by:	Time Out:

Adjournment:

Motion by: Spencer	Second by: Chick	Time Adjourned: 9:01 p.m.
In Favor: 5	Opposed: 0	