Spencerport Fire District

Monthly Meeting Minutes Date 06/11/2026

This meeting is being held in the Station #1 Main Conference Room.

Meeting Called to Order:

Attendance: Commissioners, Chick, Dorgan, Heininger, Muniz & Spencer, Treasurer Mortimer, Secretary Sullivan, Attorney Stowe, Chief's Bromage, Meier, Ciaccia, Chris Wood, TJ Secru, & Jason Rampello

Approval of Minutes:

Motion by: Chick/Seconded by: Dorgan
To approve the minutes for the, Monthly Meeting 05/7/2026
In Favor: 5 Opposed: 0

Motion by: Dorgan/Seconded by: Heininger
To approve the minutes for the Workshop Meeting 05/14/2026
In Favor: 5 Opposed: 0

Motion by: Chick/Seconded by: Heininger
To approve the minutes for the Workshop Meeting 05/27/2026
In Favor: 5 Opposed: 0

Approval of Treasurer's Report/Budget Lines Report:

Motion by: Dorgan/Seconded by: Chick
To approve the Treasurer's Report
In Favor: 5 Opposed: 0

Bid Opening -

Privilege of the Floor:

Communications:

- ☐ INCOMING: P&J – Renewal of the Maintenance Agreement for Building Environmental Systems for Stations 1, 2, & 3.
- ☐ OUTGOING:
- ☐ ACTION ON COMMUNICATIONS:

Motion by: Dorgan/Seconded by: Spencer
To authorize Joe Muniz to sign P&J Maintenance Agreement for Building Environmental System at Stations 1, 2, & 3 in the amount of $8,142.00 (2025-$7,884.00).
In Favor: 5 Opposed: 0

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Committee Reports:

- ☐ Buildings & Grounds – Commissioner Spencer reported that the sump pump at Station #1 is fixed along with the alarms and alarm panel. A door section is on ordered for Station #1
  - Station #1:
  - Station #2:
  - Station #3:
- ☐ Insurance / Fire Protection Contracts / Finance
- ☐ Liaison / Fire Department / Paid Personnel
- ☐ Equipment / Apparatus – Commissioner Heininger reported that 2910 is having a ladder inspection and work on the pressure governor and there is a PSI problem. 2914 has a water leak and gage problem; flatbed is being lettered; bus had inspection and PM, boat is fixed, 2935 training is underway; and chargers not working n 2918.

Motion by: Heininger/Seconded by: Spencer
To surplus the 2016 Pierce Engine
In Favor: 5 Opposed: 0

Motion by: Dorgan/Seconded by: Chick
To sell the 2016 Pierce Engine for a listing price of $450,000.00
In Favor: 5 Opposed: 0

☐ Recruitment / Retention / GIS / New Initiatives / Long Range Planning
☐ Training Facility

Reports:

Chief – 85 Calls in May, 525 to date, M/A to City for 5th alarm with 2912. First in on STRCTA and then in water-supply relay for 4 hours.
Attorney
Secretary – NYS Retirement, NYS Deferred Comp, RG&E ESCOs

Motion by: Dorgan/Seconded by: Chick
To approve Joe Muniz to sign the Letter of Authorization from Sprague Operating Resources LLC to provide pricing for Natural Gas at all Firehouses.
In Favor: 5 Opposed: 0

Treasurer – Budget work for 2027 is underway.

Old Business:

- ☐ Commissioner Chick – Contacted Miller Service for the old Seagrave; inventory project scheduled for August or September

☐ Commissioner Dorgan
☐ Commissioner Heininger – The 1st Due Contract Change was executed, CAD system work to be done with 1st Due, Adobe Contract Complete, Knox Box renewal complete.

Discussion ensued regarding Gmail accounts.
☐ Commissioner Muniz
☐ Commissioner Spencer
☐ Treasurer Mortimer
☐ Secretary Sullivan
☐ Attorney Stowe – Will be out of town the first two weeks of July.
☐ Chief Bromage – 25 spots for full for UDS screening and 4 JR. Firefighters have passed their physicals.

New Business:

☐ Commissioner Chick - Proposal from G&G Municipal Grant Writing
Motion by: Chick/Seconded by: Heininger
To approve the proposal form G&G Municipal Consulting and Grant Writing in the amount of $1500.00 for the submission of the SAFER Grant for five (5) paid firefighters.
In Favor: 5 Opposed: 0

☐ Commissioner Dorgan
☐ Commissioner Heininger
☐ Commissioner Muniz – All documents have been submitted to G&G for SAFTER Grant submission
☐ Commissioner Spencer
☐ Treasurer Mortimer
☐ Secretary Sullivan
☐ Attorney Stowe
☐ Chief Bromage

Motion by: Spencer/Seconded by: Dorgan
To approve the following SOG's
7.01 – Class B Work Uniform
7.02 – Class A Uniform
7.03 – Uniform Distribution
In Favor: 5 Oppsoed:0

Motion by: Spencer/Seconded by: Dorgan
3.18 – Scene Safety
In Favor: 5 Opposed: 0

Good & Welfare:

Additional Business:

Approval of Claims Abstract

Motion by: Dorgan/Second by: Chick
To approve the payment of vouchers listed on the attached Claims Abstract in the total amount of $150,602.85.
In Favor: 5 Opposed: 0

Executive Session:

Purpose:
Motion to enter: Second by: Time in:
In Favor: Opposed:
Motion to exit: Second by: Time Out:
In Favor: Opposed:

Adjournment:

Motion by: Spencer/Second by: Dorgan
To adjourn the meeting at 7:40 PM
In Favor: 5 Opposed: 0