Spencerport Fire District

Monthly Meeting Minutes Date May 5, 2022

This meeting is being held in a Socially-Distanced format in the Station #1 Main Conference Room.

Meeting Called to Order at: Chair Muniz called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance.

Attendees:

Commissioners Chick, Dorgan, McQuilkin, Muniz & Spencer, Treasurer McKinney, Administrator Goddard, Secretary Sullivan, Attorney Stowe, Chief's Clark, Barretta and Bromage, President's Damon, Matt Russell, Jim Barton

Approval of Minutes:

- – Monthly Meeting
  - April 13, 2022 – Monthly Meeting Minutes
    - **Motion by: Dorgan/Seconded by: McQuilkin**
      In Favor: 5 Opposed: 0
- **Approval of Treasurer's Report / Chief's Budget Line Report**
    - **Motion by: McQuilkin/Seconded by: Dorgan**
      In Favor: 0 Opposed: 0

Communications:

- INCOMING:
  - Churchville Fire Equipment – Certificate of Origin for new pumper
  - LexisNexis – Information request – 4/12/2022 – Structure Fire – 3900 Buffalo Road
  - LexisNexis – Information request – 4/12/2022 – Vehicle Damage – 2900 Buffalo Road
- OUTGOING:
  - LexisNexis – Incident Report – 4/12/2022 – Structure Fire – 3900 Buffalo Road
  - LexisNexis – Incident Report – 4/12/2022 – Vehicle Damage – 3900 Buffalo Road
- ACTION ON COMMUNICATIONS:

Committee Reports:

- Buildings & Grounds
  - General:
    - Commissioner McQuilkin reported and Postler and Jaeckle performed their preventative maintenance
  - Station #1:
  - Station #2:
  - Station #3:
- Insurance / Fire Protection Contracts / Finance

- Secretary Sullivan questioned if there will be any consideration of further exploring the EMS Funds Recovery Bill.

- The general consensus was that this bill is targeted for transport billing not general EMS and no further action will be taken at this time.

- Liaison / Fire Department / Paid Personnel
- Equipment / Apparatus
  - Commissioner Spencer reported that rebuild of the foam pump on 2935 will be completed and packing on 2912 is completed.
  - Special Election

Motion by: Dorgan/Seconded by: McQuilkin

WHEREAS, pursuant to Town Law, the Spencerport Fire District, Town of Ogden, County of Monroe, State of New York, should the Board of Fire Commissioners ("Board") declare that equipment owned by the Fire District is no longer necessary or useful for the purposes of the Spencerport Fire District, Spencerport Fire District is authorized to dispose of and sell said equipment of the Fire District subject to determination of value and the appropriate resolution subject, when applicable, a permissive or mandatory referendum; and

WHEREAS, the Board has previously declared its 2006 Pierce Enforcer 1500/1000, Vin # 4P1CE01U66A006735 to be surplus and according to a conditional agreement to sell said vehicle for $119,000.00 (which exceeds $100,000.00) said sale would require a mandatory referendum before the equipment could be sold;

NOW, THEREFORE BE IT RESOLVED

1. **That, the Spencerport Fire District has declared said vehicle to be surplus by Resolution passed on April 13, 2022; and**

2. **That, the Spencerport Fire District having conditionally accepted an offer to sell said vehicle for $119,000 after negotiation with the City of Rainsville Fire/Rescue; and**

3. **That, the Spencerport Fire District is authorized to sell said surplus vehicle to the City of Rainsville Fire/Rescue for $119,000.00. This Resolution is subject to a mandatory referendum**

and shall, before becoming effective, be approved at a Special Election of the qualified electors of the Spencerport Fire District to be held at the (Fire House), 175 Lyell Avenue, Spencerport, New York 14559 on the 14th day of June, 2022 between the hours of 3:00 pm and 9:00 pm; and

4. That, transfer of title to this vehicle is subject to the approval of the above referenced mandatory referendum; and

5. That, notice of said Special Election shall be published according to New York State Law.

In Favor: 5 Opposed: 0

- Recruitment / Retention / GIS / New Initiatives / Long Range Planning
  - Commissioner Muniz reported that a long-range planning committed has been created and will begin the process.
- Chief:
  - Chief Clark reported that there were 74 calls this month; totaling 344 for the year. 84% fire 16% EMS; average response time 4m 8s; 26 calls 5 min or more; 9 calls 7 minutes or more.
- Attorney:
- Secretary
- Treasurer
- Administrator

Old Business:

- Commissioner Chick:
  - Commissioner Chick reported that he is looking into completing asset inventory. The previous company contacted at$4500 previous services. At this time over $11,000 has been quoted. Continuing to explore additional options
- Commissioner Dorgan:
- Commissioner McQuilkin:
  - Commissioner McQuilkin requested Matt Russell to clean out and weed the beds before 5/18 for fallen firefighters' dinner.
  - Matt Russell requested that the Village be asked to fix lawn damage as well.
- Commissioner Muniz

- Commissioner Muniz commented that the Red Alert reports will be used towards long range planning. Information for calls taking more than 5 minutes for the last 6 months will include the following: day of the week, time to respond, personnel and apparatus responding to the calls.

- Commissioner Spencer
- Treasurer McKinney
- Secretary Sullivan
- Attorney Stowe
- Administrator Goddard:
    - Administrator Goddard explained that the 9 of old iPad need to be surplus to dispose of them. 2 iPad will be retained for use by the district fire marshals.

Motion by: Dorgan/Seconded by: McQuilkin

WHEREAS, pursuant to Town Law, the Spencerport Fire District, Town of Ogden, County of Monroe, State of New York, the Board of Fire Commissioners of said district does hereby declare the following items be no longer necessary or useful for the purposes of the Fire District, to wit; and

Nine (9) 5th Generation iPad, vehicle mounts and cases (no power cords included) with a value of $1100.00 each.

NOW, THEREFORE BE IT RESOLVED that the Board finds that the item of apparatus or personal property set forth asset is deemed surplus, that the time has retained some value and this asset should be disposed of by the Board in order to get some value for the asset.

In Favor: 5 Opposed: 0

- Chief Clark:
    - Chief Clerk reported that he, Commissioner Chick and Attorney Stowe are meeting to complete the contract next week; deliver of the new 2912 is delayed; can the club be cleaned up as well for the May 18th dinner as well; 2923is in service; new van is going to station #2 after old pumper is transferred to Rainsville FD.

New Business:

- Commissioner Chick:
  - Commissioner Chick thanked Commissioner Spencer for all of his efforts coordinating the sale of the old 2923
- Commissioner Dorgan:
  - Commissioner Dorgan extended accolades to Chief Clark and this firefighters for their excellent job at the Barn Fire on April 12.
- Commissioner McQuilkin
- Commissioner Muniz:
  - Commissioner Muniz commented that the Exempts Banquet was at old Plantation Party House and that the 2022 Inspection dinner to be held there however for future dinners it was determined that the district needs to do their due diligence and potentially increase the budget for this annual dinner. In addition, it was decided that the previous owners of the Plantation Party House be invited to this year's dinner to thanks them for their many years hosting the annual event. Commission Muniz continued that last night the committee met with Fire Facilities regarding the training facility indicating that it was a lengthy meeting and that the committee continues to be on tract to keep moving forward. The vendor will be getting pricing for the building and different options.

    Commissioner Dorgan urged the other commissioners to tour the Henrietta Facility as it will be fully functional soon.

    Commissioner McQuilkin added that this facility will be a huge benefit to the department.
- Commissioner Spencer:
- Treasurer McKinney:
  - Treasurer McKinney read a Letter from Allied CPA (auditor) pertaining to contract renewal. It was determined that an RFP needs to go out for Auditing services.
- Secretary Sullivan
- Attorney Stowe
- Administrator Goddard:

  Motion by: Dorgan/Seconded by: Spencer

To approve the UR/Strong 2022/2023 EAP Program Contract in the amount of $2,369.00

In Favor: 5 Opposed: 0

- Chief Clark:
  - Chief Clark reported that the relays in firehouse speakers are shot Skyway has been called to fix them; Chief Barrett has a New Rescue Committee put together; Chiefs want to start looking at new TICS (thermo imaging cameras); discussion ensued regarding batteries for the cameras.

Discussion ensued regarding the need to add a tanker truck to the fleet for areas of the district that do not have water.

- Commissioner McQuilkin indicated that he and Commissioner Spencer talked to a vendor at FDIC regarding new and used inventory regarding tanker trucks.
- Commissioner Spencer commented he has talked with multiple vendors; trucks would be available later 2022 early 2023 prices are unknown at this time however would be around $359,000.

- Commissioner Dorgan asked if everyone has made up their mind on the need of a tanker.

- Commissioner McQuilkin responded he sees a need but maybe not a new truck.

- Commissioner Chick responded he questions about manning a truck; room to house it; maintenance/insurance. Replacing 2935 with a pumper tanker

Discussion ensued regarding truck styles and capacity.

The Commissioners tasked the Chiefs to determine what type of tanker best suites the district for future discussions.

Privilege of the Floor:

Jim Barton address the commissioners indicated that Fire Police have been in contact with a person who is running the HELP trucks and at this time they are for sale as of 6/1/2022. The Fire Police are looking for a squad truck. Jim submitted photos of the potential trucks for consideration and indicated that price is to be $16,000 and the truck has 200,000 miles on it and it is a 2018.

Commissioner Muniz questioned if the Chief was aware of this request

Chief Clark indicated yes

Commissioner Muniz asked if the commissioners are interested in looking into this.

Commissioner Dorgan commented that this is a good idea for support vehicle, however he needs more time to think about the vehicle.

Discussion ensued regarding the design of a support vehicle

Commissioner Dorgan Indicated the decision to be determined at the June commissioners meeting.

Good & Welfare:

Additional Business:

Approval of Claims Abstract

Motion by: Dorgan/ Second by: Chick
In Favor: 5 Opposed: 0

Executive Session:

Purpose:
Motion to enter: Second by: Time In:
Motion to exit: Second by: Time Out:

Adjournment:

Motion by: Dorgan/ Second by: Spencer Time Adjourned: 8:05
In Favor: Opposed: