Spencerport Fire District

# Monthly Meeting Minutes February 3, 2022

**This meeting is being held in a Socially Distanced format in the Station #1 Main Conference Room.**

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**Meeting Called to Order:** Chairman Muniz called the meeting to order at 7:00 p.m.; followed by the Pledge of Allegiance

Present: Commissioners Chick, Dorgan, McQuilkin, Muniz & Spencer, Treasurer McKinney, Deputy Treasurer Boedeker, Secretary Sullivan, Attorney Stowe, Chief's Clark, Flagg and Bromage, President Damon, DeJesus, Dave Fairley, Jason Rampello and Tod Ritzenthaler

**Approval of Minutes:**

*Motion by: McQuilkin/Seconded by: Dorgan*
*To approve the minutes for the 2022 Organizational Meeting*
*In Favor: 5 Opposed: 0*

*Motion by: Chick/Seconded by: Dorgan*
*To approve the minutes for the January 6, 2022, Monthly Meeting*
*In Favor: 5 Opposed: 0*

*Motion by: Chick/Seconded by: Dorgan*
*To approve the minutes for the January 18, 2022, Special Meeting*
*In Favor: 5 Opposed: 0*

**Approval of Treasurer's Report / Chief's Budget Line Report:**

*Motion by: McQuilkin/Seconded by: Spencer*
*To approve the January 31, 2022 Treasurer' Report/Chief's Budget Line Report*
*In Favor: 5 Opposed: 0*

**Communications:**

- INCOMING:
  - Irondequoit / McCarthy Fire Extinguisher Co. – Notice of change in billing.
  - Certificates of Insurance – Schindler Elevator / Connors-Haas / Heritage Christian Services / American Paving & Excavating / RD Max dba Aire Serv / Horton Home Improvement
  - FASNY – FD Census request
  - Churchville Fire Equipment – Service notice for 2912 & 2914
  - Village of Churchville – Fully executed copy of 2022 Fire Protection Contract
  - Penn Power Systems - Emergency Generator Planned Maintenance Agreement

- OUTGOING:

- To Village of Churchville – Intermediary copy of 2022 Fire Protection Contract

➢ ACTION ON COMMUNICATIONS:

***Motion by: Chick/Seconded by: Spencer***
***To approve the Chair or Vice Chair to sign the Penn Power Systems Emergency Generator Set Planned Maintenance Agreement in the amount of $1,185.00***
***In Favor: 5 Opposed:***

**Committee Reports:**

➢ Buildings & Grounds
- General:
  - Commissioner McQuilkin reported that there are some ice dam issues at Station #1 and that ice melt pucks are being used to abate the problem; Cancer Policy presentation was done on February 2nd and beneficiary forms have been given to all members; station #1 is in need of a new maintenance person (Mark Gurger has purchased a 2nd home in Florida)
- Station #1:
- Station #2:
- Station #3:

➢ Insurance / Fire Protection Contracts / Finance

➢ Liaison / Fire Department / Paid Personnel

➢ Equipment / Apparatus
- Commissioner Spencer reported that the group will be leaving Monday for the final inspection of 2923, 2910 is an anticipated to be completed in May 2022; 2912 and 2914 are at Churchville Fire for maintenance, the new Tahoe will be going for upfitting soon, the Pick-up is out of rotation, up for sale and will be replaced with a Tahoe.
- Commissioner McQuilkin asked how the sale of 2923 is going
- Commissioner Spencer responded that there have been many calls but no offers.

Discussion ensued regarding getting quotes for vehicles for potential sale.

➢ Recruitment / Retention / GIS / New Initiatives / Long Range Planning
Commissioner Muniz reported that MCWA confirmed that there is no need for an RPZ, Hot Box or Backflow Preventer for the water service, the map has been updated to reflect changes to the roadways, estimates for the water, electric and asphalt; met with Town of Ogden Highway Superintendent and he indicated that all work can be done by them for $65,000; lead time for materials is 6-8 months and that stone can be stockpiled at Station #3

*Motion by: Spencer/Seconded by: Dorgan*
*To approve purchasing the watermain materials and hydrants for the Training Facility Project.*
*In Favor: 5 Opposed: 0*

**Reports:**

- Chief Clark made the following comments:
  - January Calls 70, 85% Fire vs 15% EMS
  - Year-to date Calls: 70
  - Calls of consequence: working fire on Loretta Drive; filled in at Hilton for a Burritt Road Fire
- Attorney
- Secretary
- Treasurer

  *Motion by: Spencer/Seconded: Dorgan*
  *To authorize the Chair to sign the 2022 contract for auditing services*
  *In Favor: 5 Opposed: 0*

- Administrator

**Old Business:**

- Commissioner Chick
- Commissioner Dorgan
- Commissioner McQuilkin
- Commissioner Muniz
- Commissioner Spencer
- Treasurer McKinney
- Secretary Sullivan
- Attorney Stowe
- Administrator Goddard
- Chief Clark

**New Business:**

- Commissioner Chick
  Commissioner Chick asked when was the last ISO audit
  Chief Clark responded approximately 2 ½ years ago
- Commissioner Dorgan

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- Commissioner McQuilkin
- Commissioner Muniz

  Discussion ensued regarding the new cancer policy and various cancer screening tests and cancer rates in various populations.

  *Motion by: Dorgan/Seconded by: Spencer*
  *For Spencerport Fire District to partner with Gates & Chili Fire Districts to host youth camp with WEMOCO July 25 – 29, 2022.*
  *In Favor: 5 Opposed: 0*

  Commissioner Muniz thanked the Chief and his crew for Honor Guard for the Gary Beikirch funeral. Commissioner Muniz continued that the District Policies are online and that updates need to be completed and signatures for the various policies need to be on file.
- Commissioner Spencer

  Commissioner Spencer requested the group give thought to the entire fleet when preparing for the apparatus meeting on February 17th.

  Discussion ensued led by Commissioner Dorgan as to the time equipment spends out of service annually.

  *Motion by: Dorgan/Seconded by: Muniz*
  *To approve the renewal of the maintenance contract with Logical Solutions in the amount of $2,735.00.*
  *In Favor: 5 Opposed: 0*
- Treasurer McKinney

  Treasurer McKinney indicated that it has been brought to his attention that members who are doing training locally be reimbursed for milage when the vans are not available.

  *Motion by: Chick/Seconded by: Spencer*
  *To approve milage reimbursement to members doing training locally with training Chief's prior approval.*
  *In favor: 5 Opposed: 0*
- Secretary Sullivan
- Attorney Stowe
- Administrator Goddard
- Chief Clark

  Chief Clark reported that all active members have received take home covid tests; 13 sets of new turnout gear has been ordered and an additional 5-6 sets maybe ordered; membership has been made aware that 4 calls last monthly only had Chiefs respond; National Fallen Fire

Fighters local committee met at the firehouse last night with myself, G. Henninger, A. Baker, D. Spencer and M. Lobene to discuss events surrounding the May 18th dinner at the Firehouse.

*Motion by: Spencer/Seconded by: McQuilkin*
*To approve hosting the National Fallen Fire Fighters dinner and offering any other equipment necessary to accommodate the guests for the May 18th event.*
*In Favor: 5 Opposed: 0*

Commissioner Spencer added that Assemblyman Josh Jensen is working on naming Union Street between Route 31 and Big Ridge Road be named Robert Fowler Memorial Highway.

- Chief Flagg commented that the old CAFS System has been estimated by Tri Max to be worth between $5,000 - $6,000 and he will be contacting Lancaster Speedway offering them a purchase price of $5,000.00
- Commissioner McQuilkin requested that it be noted that the CAFS system should be on the trucks.

**Privilege of the Floor:**

Vice President DeJesus

- Vice President DeJesus presented the 2022 Spring Recruits

*Motion by: Dorgan/Seconded by: Spencer*
*To approve the following 2022 Spring Recruits*
*Nick Kennedy*
*Joshua Marshall*
*William Maun*
*Nathan Andrews*
*Joshua*
*Keith Dawson*
*Matthew Morley*
*Sage Johnson*

President Damon commented that this month is the 25th Anniversary of Robert Fowler's death. President Damon continued that he has not heard from HR Works to reschedule the training and will be reaching out to them to reschedule; Explorer racks and gear is in the basement and requested that fans be put down there to dry gear as needed and could cell service be expanded to the basement.

Commissioners Muniz and Spencer responded that Glenn Henninger is working on it.

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President Damon indicated that there are several sets of turnout gear that is no longer needed. Commissioner Muniz indicated that he will reach out to Greece Central Schools to see if they could use them for their fire fighter program.

**Good & Welfare:**

**Executive Session**:

*Motion by: McQuilkin/Seconded by: Chick*
*To approve entering into executive session at 8:00 p.m. to discuss personnel*
*In favor: 5 Opposed: 0*

*Motion by: Spencer/Seconded by: Dorgan*
*To approve exiting executive session at 8:10 p.m.*
*In Favor: 5 Opposed: 0*

**Additional Business:**

**Approval of Claims Abstract**

*Motion by: Dorgan/Second by: Spencer*
*To approve the payment of vouchers listed on the attached Claims Abstract from December 7, 2022 – February 3, 2022 in the total amount of $69,953.05.*

*In Favor: 5 Opposed: 0*

**Adjournment:**

*Motion by: Spencer/Second by: Dorgan*
*To adjourn the meeting at 8:13 p.m.*
*In Favor: 5 Opposed: 0*