Spencerport Fire District

Monthly Meeting Minute Date 01/08/2026

This meeting is being held in the Station #1 Main Conference Room.

Meeting Called to Order at 7:12 PM

Attendance: Commissioners, Chick, Dorgan, Heininger, Muniz & Spencer, Treasurer Mortimer, Secretary Sullivan, Attorney Stowe, Chief's Bromage, Meier, Ciaccia (@8:00 PM), Clark, President Baker, Rich McQuilkin, Terry Brown, Chris Wood, Katie Altenburg James Ritzenthaler, Nathen Herzog, Bob Burnett & David Fairley (@ 8:12 PM)

Approval of Minutes:

Motion by: Dorgan/Seconded by: chick
To approve the minutes for the, Monthly Meeting 12/12/2025
In Favor: 5 Opposed: 0

Motion by: Heininger/Seconded by: Chick
To approve the Year end minutes 12/31/2025
In Favor: 5 Opposed: 0

Approval of Treasurer's Report/Budget Lines Report:

Motion by: Spencer/Seconded by: Chick
To approve the Treasurer's Report
In Favor: 5 Opposed: 0

Privilege of the Floor:

Nate Herzog and James Ritzenthaler from Passero introduced themselves and led the discussion regarding the V-Fire Grant submission and Passero's role in this submission.

Commissioner Spencer explained the current condition of the roof at Station #1 and that its repair and replacement would be the primary focus of the grant funding.

James Ritzenthaler asked if any quotes for repair/replacement have been obtained.

Commissioner Spencer responded that the quotes are two (2) years old.

Commissioner Dorgan added that we would need an assessment on the roof condition from Passero.

Discussion ensued regarding the problems with the roof; inadequate venhilation, ice buildup, loss of heat, safety concerts, and gutter system

It was determined that Commissioner Spencer would be the point of contact for Passero regarding the roof and grant submission and Passero obtaining construction documents.

Communications:

- ☐ INCOMING: Metrodata – 5% price increase in 2026; Pinsky Law Group – Letter of Engagement; Penn Power auto renewal for generator services $1,728.07
- ☐ OUTGOING:
- ☐ ACTION ON COMMUNICATIONS:

Committee Reports:

- ☐ Buildings & Grounds
  - Station #1: Commissioner Spencer reported that the generator has been repaired; boiler repaired; Commissioner Heininger reported that the drinking fountain needs a filter and the ice machine need service.
  - Station #2: Commissioner Spencer reported that the toilet has been repaired for a second time.
  - Station #3: Commissioner Spencer reported that the boiler has been repaired.
- ☐ Insurance / Fire Protection Contracts / Finance: Commissioner chick reported that insurance policies have been updated to reflect the Jr. Firefighter Program and Lowes is possibly donating a stove for Station #3.
- ☐ Liaison / Fire Department / Paid Personnel – Advertising for (2) Laborer Positions

Motion by: Dorgan/Seconded by: Chick
RESOLVED, that pursuant to Section 176(11c) of the Town Law, the Board of Fire Commissioners of the Spencerport Fire District does hereby determine that in order to protect the residents of the Spencerport Fire District, it is in the public interest of the residents of the Fire District to:

1. ***Employ a paid chief of the fire district:***
2. ***Provide for the powers and duties of such paid chief;***
3. ***Determine the chain of command in the fire department as between volunteer and paid firefighters;***
4. ***Determine that the paid chief shall have charge of apparatus and other equipment;***
5. ***Determine that the volunteer firefighters and volunteer officers of the fire department shall act under the orders and control of such paid fire officers.***
6. ***Establish rules and regulations which set out the above determinations;***
7. ***The starting salary of the chief to be employed is as follows: Fire Chief $150,000.00 per year.***

In Favor: 5 Opposed: 0

- ☐ Equipment / Apparatus: Commissioner Chick reported that 2935 has a cracked windshield and both 2935 (windshield repair) and 2914 (annual maintenance) are at Firematic. Final inspection for new 2935 is coming up.
- ☐ Recruitment / Retention / GIS / New Initiatives / Long Range Planning: Commissioner Dorgan commented FF Burnett for his work receiving the $24,700.00 grant for the Jr. Firefighter program.
- ☐ Training Facility

Commissioner Dorgan applauded the Chief on running the Pine Hill Road fire. Chief Meier added that he has received compliments from area Chiefs and that Spencerport is used to train recruits on radio communications. Commissioner Muniz applauded the Chiefs as well.

Reports:

Chief – Chief Bromage reported that for the month of December 2025 there were 98 calls; total calls for 2025 993; calls of significance: House Fire Gillett Road & House fire Pine Hill Road

Attorney

Secretary

Treasurer

Old Business:

- ☐ Commissioner Chick – 2923 is at Firematic for the rear end problem; work continues with this.
- ☐ Commissioner Dorgan
- ☐ Commissioner Heininger
- ☐ Commissioner Muniz
- ☐ Commissioner Spencer
- ☐ Treasurer Mortimer
- ☐ Secretary Sullivan
- ☐ Attorney Stowe – Attorney Stowe reported that the JR. Firefighter program is in good shape; more work needs to be done to address child protection training. A Jr. Firefighter committee has been formed led by DC Meier, Capt. Hallinan and FF Burnett to be led on the grant.
- ☐ Chief Bromage

New Business:

- ☐ Commissioner Chick
- ☐ Commissioner Dorgan

- ☐ Commissioner Heininger – Commissioner Heininger reported that Cyber Security training through McNeil is being reviewed and added to the OSHA training requirement list.
- ☐ Commissioner Muniz
- ☐ Commissioner Spencer

  Motion by: Muniz/Seconded by: Dorgan
  To approve the purchase of a 2026 Chevrolet Tahoe in an amount not to exceed $58,000.00 from the Truck Reserve Fund. This resolution is subject to permissive referendum
  In Favor: 5 Opposed: 0
- ☐ Treasurer Mortimer
- ☐ Secretary Sullivan

  Motion by: Dorgan/Seconded by: Chick
  To approve the use of Station #3 by the Monroe County Board of Elections on Tuesday, June 23rd and Tuesday, November 3rd from 5:00 AM – 10:00 PM
  In Favor: 5 Opposed: 0
- ☐ Attorney Stowe
- ☐ Chief Bromage

  Motion by: Dorgan/Seconded by: Heininger
  To approve the Chief Bromage's recommendation of members of the MCSOU Team
  SO Terry Brown
  Capt. Bill Hallinan
  Chief Jake Bromage
  In Favor: 5 Opposed: 0

  Motion by: Spencer/Seconded by: Dorgan
  To approve the Chief Bromage's recommendation of DC Tom Meier as a member of the HAZMAT Team.
  In Favor: 5 Opposed: 0

  Motion by: Dorgan/Seconded by: Heininger
  To approve the attendance of the following to FDIC 2026 and are authorized to use District Vehicles for transportation.
  G. Dorgan
  T. Conrad
  R. Burnett
  J. Bromage
  In Favor: 5 Opposed: 0

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Good & Welfare:

Motion by: Spencer/Seconded by: Chick
To approve the below 2026 Spencerport Firemen's Association Fundraisers
Red Onion's Pasta dinner at the Exempts Club; TBD
Carnival; June 3-6, 2026
Red Onions Tournament; August1, 2026
Youth Baseball; TBD
Annual Fund Drive; on going
In Favor: 5 Opposed: 0

Motion by: Dorgan/Seconded by: Heininger
To approve the 2026 2918 walk-around video for publication on the district website, Facebook page, X and YouTube.
In Favor: 5 Opposed: 0

Additional Business:

Rich McQuilkin commented that we have 8 rooms for FDIC and only need 7 and will be pushing that available room out to the 2nd Battalion. Rich McQuilkin indicated that he will continue to do minor repairs around the firehouses and the camera and fob system.

Approval of Claims Abstract

Motion by: Spencer /Second by: Chick
To approve the payment of vouchers listed on the attached Claims Abstract in the total amount of $15,202.66
In Favor: 5 Opposed: 0

Executive Session:

Purpose: Personnel
Motion to enter: Dorgan/Second by: Chick Time in: 8:15 PM
In Favor: 5 Opposed: 0
Motion to exit: Spencer/Second by: Chick Time Out: 8:33 PM
In Favor: 5 Opposed: 0

Adjournment:

This meeting is being held in the Station #1 Main Conference Room.

Motion by: Dorgan/Second by: Spencer
To adjourn the meeting at 8:33 PM
In Favor: 5 Opposed: 0