Spencerport Fire District

# Monthly Meeting Minutes January 6, 2022

**This meeting is being held in a Socially Distanced format in the Station #1 Main Conference Room.**

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**Meeting Called to Order:** Chairman Muniz called the meeting to order at 7:15 p.m.; followed by the Pledge of Allegiance

Present: Commissioners Chick, McQuilkin, Muniz & Spencer, Treasurer McKinney, Deputy Treasurer Boedeker, Administrator Goddard, Secretary Sullivan, Attorney Stowe, Chief's Clark, Barretta and Flagg, President Damon, TJ Secru, Tom Maier, Heather Case, Doug Case, Abigail Case, Debbie Chick, Carol Nellis-Ewell and Matt Russell.

**Approval of Minutes:**

*Motion by: Chick/Seconded by: McQuilkin*
*To approve the minutes for the December 15, 2021, Monthly Meeting*
*In Favor: Opposed: 0*

*Motion by: Chick/Seconded by: McQuilkin*
*To approve the minutes for the December 29, 2021, Year End Meeting*
*In Favor: 4 Opposed: 0*

**Approval of Treasurer's Report / Chief's Budget Line Report:**

*Motion by: Chick/Seconded by: Spencer*
*To approve the December 30, 2021 Treasurer' Report/Chief's Budget Line Report*
*In Favor: 4 Opposed: 0*

**Communications:**

- INCOMING:

- OUTGOING:
- ACTION ON COMMUNICATIONS:

**Committee Reports:**

- Buildings & Grounds
  - General:
    - Commissioner McQuilkin reported that it is business as usual and that inspection and maintenance for the lift is scheduled for January 12th.
  - Station #1:
  - Station #2:
  - Station #3:
- Insurance / Fire Protection Contracts / Finance

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- Churchville Insurance Agency will be attending the February 1st meeting at 7:00 p.m. to review the Cancer Coverage Policy with the members.

- Liaison / Fire Department / Paid Personnel
  - Commissioner Muniz commented that he, Administrator Goddard and Secretary Sullivan met to discuss the civil service and NYS retirement process.
- Equipment / Apparatus
  - Commissioner Spencer reported 2923 is in production at Pierce, SFD mechanic will be sent for training on the new truck, 2935 is back in service, 2923 PTO replaced and back in service; there have been three (3) inquiries regarding the old 23; met with the mechanic at the Town of Ogden to discuss the possibility of performing maintenance on the vehicles however the current SFD mechanic is retiring from his current job and can be more involved after March 2022.
  - Commissioner Spencer requested Attorney Stowe to research the process to sell 2923 if the sale if over $100,000.00
- Recruitment / Retention / GIS / New Initiatives / Long Range Planning

**Reports:**

- Chief Clark made the following comments:
  - December Calls 172; 91% Fire vs 9% EMS
  - Year-to date Calls: 1037
  - Calls of consequence: 2 significant MVA's (West Ridge & 531), building fire on Washington Street, multiple fill-ins.
- Attorney
- Secretary
- Treasurer
  - Treasurer McKinney explained that the previously approved financial reports had an error and requested the Commissioners to approve the corrected financials as presented.

    **Approval of Treasurer's corrected Report**

    *Motion by: Spencer/Seconded: Chick*

    *To approve the December 31/2021 corrected Financials*

    *In Favor: 4 Opposed: 0*

- Administrator

**Old Business:**

- Commissioner Dorgan
- Commissioner McQuilkin
- Commissioner Muniz

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- Commissioner Spencer
- Treasurer McKinney
- Secretary Sullivan
- Attorney Stowe
- Administrator Goddard
  - Administrator Goddard reported that the project to move SFD policies to the shared drive will be completed by month end.
- Chief Clark
  - Date needs to be scheduled for the 10 yr. replacement
  - January 18th is the date for the Training Facility group discussion
  - 2923 delivery is scheduled for February; would like approval to send up to 4 people for final inspection.

**Motion to approve up to 4 people for final inspection of 2923**
*Motion by: Spencer/Seconded by: McQuilkin*
*To approve attendance of up to 4 people for final inspection of 2923.*
*In Favor: 4 Opposed: 0*

**New Business:**

- Commissioner Chick
- Commissioner Dorgan
- Commissioner McQuilkin
  - Commissioner McQuilkin requested that member facial hair be addressed by Chief.
- Commissioner Muniz
- Commissioner Spencer
- Treasurer McKinney
- Secretary Sullivan
  - Secretary Sullivan indicated that the Village of Spencerport would like to use Station #1 for the 1st and 3rd Wednesdays starting January 19th at 4:30 p.m. for their monthly Board Meetings

**Motion to approve the Village of Spencerport to use Station #1 the first and third Wednesdays of the month starting January 19th at 4:30 p.m. for their monthly Board Meetings.**
*Motion by: Spencer/Seconded by: Chick*
*To approve the Village of Spencerport for use Station #1 the first and third Wednesdays of the month starting January 19th at 4:30 for their monthly Board Meetings*
*In Favor: 4 Opposed: 0*

- Attorney Stowe

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- Administrator Goddard
  - Administrator Goddard commented that AARP has requested to do Tax Preparation on Mondays from January – April 11, 2022 at Station #3.

**Motion to approve the use of Station #3 by AARP for Tax Preparation on Mondays from January – April 11, 2022**

*Motion by: Spencer/Seconded by: McQuilkin*
*To approve the use of Station #3 by AARP for Tax Preparation on Mondays from January – April 11, 2022*
*In Favor: 4 Opposed: 0*

- Chief Clark
  - Participation approval for the Monroe County SOU

*Motion by: Spencer/Seconded by: McQuilkin*
*To approve the following member to participate in the Monroe County SOU*
*Asst. Chief Bromage*
*Chief Brown*
*FF Hallinan*
*In Favor: 4 Opposed: 0*

  - Participation approval for Monroe County Hazmat Team

*Motion by: Spencer/Seconded by: Chick*
*To approve Capt. Maier to participate in the Monroe County Hazmat Team*
*In Favor: 4 Opposed: 0*

  - Confirmed that the budgeted 5" hose will be ordered.
  - Request approval for attendance at FDIC

*Motion by: Spencer/Seconded by: Chick*
*To approve Chiefs Flagg and Bromage and FF McMahon, Davis, Secru and DiPasquale to attend FDIC*
*In Favor: 4 Opposed: 0*

  - Requested to buy tumblers for members above 25%

*Motion by: Spencer/ Seconded by: Chick*
*To approve $1500 for the purchase of tumblers to recognize those members who went above 25%.*
*In Favor: Opposed: 0*

  - Chief Flagg commented that Lancaster Speedway would like to purchase the old CAFS System. The purchase price in 2012 was $8,520.00

Commissioner Chick commented that the CAFS are worth about $5,000.
Vice Chair Spencer indicated that Chief Flagg obtain an appraisal for future action.

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Vice Chair Spencer led a discussion regarding the newly enacted volunteer fire fighter/EMS property tax exemption.

**Privilege of the Floor:**

- **President Damon**
  - President Damon requested approval for annual fundraisers.

*Motion by: Spencer/Seconded by: Chick*
*To approve the following dates for Association Fundraisers*
*Pasta Dinner @ Exempts Club March 26, 2022*
*Antique Muster May 28, 2022*
*Annual Carnival June 8, 9, 10, 11, 2022*
*Clean up 6/12; Kiddie Parade 6/8; Grand Parade 6/9*
*Canal Days at the grounds July 30 and 31, 2022*
*Red Onions Tournament at Village DPW August 6, 2022*
*Youth Baseball at the grounds date TBA (Red Onions Fundraiser)*
*In Favor: 4 Opposed: 0*

*Motion by: McQuilkin/Seconded by: Spencer*
*To approve family night on February 11th at Station #1*
*In Favor: 4 Opposed: 0*

**Good & Welfare:**

**Executive Session**:

**Additional Business:**

**Approval of Claims Abstract**

*Motion by: Spencer/Second by: McQuilkin*
*To approve the payment of vouchers listed on the attached Claims Abstract from December 30, 2021 – January 6, 2022 in the total amount of $24,567.03*

*In Favor: 4 Opposed: 0*

**Adjournment:**

*Motion by: McQuilkin/Second by: Chick*
*To adjourn the meeting at 8:00 p.m.*
*In Favor: 4 Opposed: 0*